

## CrossPointe Church Building Use Policy

### Availability

1. The CrossPointe Church facilities are constantly being used by the ministry staff and availability is extremely limited. The ministerial staff always have priority when considering building use requests.
2. Working through our current CrossPointe Church ministries is always the best approach to obtaining use of the facilities. Independent ministry groups must meet with related pastors or directors before applying.
3. Space that may be available is on a "first come, first served" basis.
4. No request will be accepted for a long-term usage period extending beyond one quarter.
5. No request will be accepted for an activity **more than six months in advance**.
6. Requests must be submitted via [crosspointechurch.cc/churchuse](http://crosspointechurch.cc/churchuse), **a minimum of one month before** the date needed. Every effort is made to evaluate and schedule events promptly, and to determine whether an activity is approved or denied.
7. Acceptance of a request form by CrossPointe Church **DOES NOT** constitute or guarantee approval.

### Standards

1. Biblical principles and standards of conduct govern the use of our facilities.
2. Activities that conflict with the values or the doctrinal positions of the church are not permitted.
3. **No alcohol, tobacco, or illegal substance or its use is permitted** on church property.
4. Outside ministries other than CrossPointe Church wishing to use facilities must meet with a CrossPointe Church ministry-related pastor or director to ensure doctrinal alignment before applying.
5. All rooms MUST be returned as they were found. Tables, chairs, etc. must be placed in their original location.
6. All applicants for building usage must agree to these terms and its costs.

### Event Types

1. **Weddings:** All weddings are scheduled directly through the Pastoral Staff. Weddings are normally approved for persons who regularly attend the worship services of CrossPointe Church. Questions about wedding plans and decorum will be handled directly by our Events Coordinator.
2. **Funerals:** Funerals or Memorial Services follow the same policy as listed above for weddings.
3. **Ministry Partners:** There are several local ministries that choose to partner WITH CrossPointe Church. The facilities will be made available when possible to these groups. (Fundraisers are NOT allowed)
4. **Other Ministries:** Ministries that are autonomous and NOT partnering ministries with CrossPointe Church are required to meet with related ministry directors of CrossPointe Church. Often we find that ministries requesting our facilities are redundant to ministries ongoing at CrossPointe Church and confuses church members as to the vision of CrossPointe Church. (Fundraisers are NOT allowed)
5. **Civil and Educational Organizations:** Civil Organizations such as homeschool groups, schools or government agencies may request space as long as they agree to the terms.
6. **Local Businesses:** Local businesses may request space as long as they agree to the terms.
7. **Personal:** Personal usage by regular attendees of the worship services of CrossPointe Church may be requested as long as they agree to these terms.
8. **Groups or Clubs:** Special interest groups or clubs such as car clubs, gun clubs, etc. are usually not allowed due to their inability to meet the terms stated above and the liability issues that the church faces.
9. **Fundraisers:** Fundraisers outside of CrossPointe Church's ministry are **NOT** allowed on the campus.

### Costs

1. **Rooms:** There is a room cost for every group or individual using the facilities. Our Business Administrator and Events Coordinator can discuss these costs during the process. This may be waived at our discretion.
2. **A/V Technician:** There is a mandatory cost for an A/V Technician if video or sound is required for your event. Minimum \$35 per hour per technician.
3. **Event Attendant:** There is a mandatory cost for an Event Attendant for every event. Minimum \$25 per hour.
4. **Cleaning Fee:** There is a mandatory cleaning fee for every event. To be determined and based on the event.
5. **Deposits** will be required. Costs will be based off of the event.